

# LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

Board of Health  
November 4, 2014

## I. ROLL CALL

The meeting of the Board of Health was called to order at 5:05 PM by Heidi Stark at the Lincoln-Lancaster County Health Department. Members Present: Roma Amundson, Doug Emery, Karla Lester, Craig Strong, Mike Tavlin, Brittany Behrens (ex-officio), Rick Hoppe(ex-officio), Tim Sieh (ex-officio) and Heidi Stark.

Members Absent: Alan Doster, Jacquelyn Miller and Michelle Petersen.

Staff Present: Judy Halstead, Scott Holmes, Charlotte Burke, Steve Frederick, Kathy Cook, Gwendy Meginnis, Chris Schroeder, Joyce Jensen, Tim Timmons, and Elaine Severe.

Others Present: Ellen McGahan, Laura Conrad.

## II. APPROVAL OF AGENDA

Dr. Stark asked if there were any additions or corrections to the Agenda.

Motion: Moved by Mr. Strong that the Agenda be approved as printed. Second by Mr. Tavlin. Motion carried by acclamation.

### APPROVAL OF MINUTES

Dr. Stark asked if there were any additions or corrections to the Minutes.

Motion: Moved by Mr. Emery that the October 14, 2014 Minutes be approved as printed. Second by Mr. Tavlin. Motion carried by acclamation.

## III. PUBLIC SESSION

### DEPARTMENT REPORTS

#### A. Health Director Update

Ms. Halstead stated Communicable Disease staff have been busy with Ebola preparedness. Mr. Timmons will provide an update later in the meeting. The Department hosted an Ebola Tabletop Exercise involving local hospitals and emergency response personnel. The exercise was very successful with 113 individuals participating in the event.

Staff are preparing revisions to the Animal Control, Child Care and Air Pollution Control Program regulations for review by the Board of Health at upcoming

meetings.

Dr. Stark asked about influenza cases in the community. Mr. Timmons responded there is one confirmed case of Influenza A.

#### IV. PUBLIC HEARING

##### A. Proposed Revisions to Food Safety Program Policy 222.31 - Food Establishments

Ms. Jensen stated the Lincoln Food Code allows the Board of Health to adopt standards to reasonably apply the Lincoln Food Code following a public hearing before the Board of Health. Staff are proposing two revisions to update Policy 222.31 - Food Establishment Enforcement. Revisions include removing the requirement of compliance with the Lincoln Smoking Regulation At and the Nebraska Clean Indoor Air Act of 2008 as a violation of Food Code 2.402.11 - Hygiene Practices. With regard to tobacco use, the code section should only be marked as a violation when food workers could contaminate food or food contact surfaces by smoking or using tobacco. Food Safety stff still notifies HPO of possible tobacco violations. The second change adds the Plan of Action Form as an exhibit. The policy revisions were reviewed and approved by the Food Advisory Committee.

Dr. Stark opened the Public Hearing and asked if anyone wished to speak on the Revisions to Food Safety Program Policy 222.31 - Food Establishment Enforcement.

No one was present to provide testimony.

Dr. Stark closed the Public Hearing.

#### V. CURRENT BUSINESS (Action items)

##### A. Proposed Revisions to Food Safety Program Policy 222.31 - Food Establishments

Motion: Moved by Dr. Lester that the Board of Health approve the revisions to Policy 222.31 - Food Establishment Enforcement. Second by Mr. Strong. Motion carried by a 6-0 roll call vote.

##### B. Proposed Revisions to Lincoln-Lancaster County Air Pollution Control Program Regulations and Standards

Mr. Schroeder stated the Air Quality Program is proposing revisions to several sections of the Program Regulations and Standards. Revisions include incorporating updated air quality standards to maintain consistency with the Nebraska Department of Environmental Quality's Title 129 of the Nebraska Administrative Code, updating the effective date of the Federal Regulations to July 1, 2014, and revising several particulate emission standard requirements to harmonize the Department's regulations with the Nebraska Department of Environmental Quality's Title 129 regulations. The Air Pollution Control Advisory Board has approved the revisions.

Motion: Moved by Mr. Tavlin that the Board of Health approve the revisions to the Lincoln-Lancaster County Air Pollution Control Program Regulations and Standards and forward them to the Lincoln City Council and Lancaster County Commissioners for review and approval. Second by Ms. Amundson. Motion carried by a 6-0 roll call vote.

VI. CURRENT BUSINESS (Information Items)

A. Food Safety Program Evaluation and Plan of Action for Program Improvements

Ms. Jensen stated the Nebraska Department of Agriculture conducted an evaluation of the Department's Food Program. Overall, the report was excellent. Three areas for program improvements were recommended in the evaluation. They include: 1) adopting the current Nebraska Food Code (the current Nebraska Food Code has already been adopted); 2) placing a stronger inspection emphasis on those Food Code requirements identified (staff have addressed each of their concerns including working with lodging facilities to assure they have a written procedure and track time, marking all violations for food contact surfaces as one violation, and improve observation of toxic storage violations, and standardize all inspection staff by October, 2014); and 3) Inspect all food establishments within the time frame required by law (the Department's Food Safety Program is now fully staffed and are current on inspections).

B. Food Safety Program Report on FDA Program Standards

Ms. Jensen reviewed the FDA Voluntary National Retail Food Regulatory Program Report for the Department. She stated the Department began working on the FDA Standards in 2001. The Department currently meets Standards 1, 2, 3, 4, 5, 7, and 9. During the past year, the Department received a \$2,000.00 grant from the FDA to complete Standard #3. She noted Standard 8 recommends each full time equivalent have a caseload of 280-320 inspections per year. She stated the Department has 6.2 FTEs devoted to food inspections and currently our inspectors complete 475 food inspections per year. Staff will work on Standard 6 in the coming year and have applied for a \$2,000.00 grant from the FDA through the Association of Food and Drug Officials to complete this work.

C. Ebola Status Update

Mr. Timmons provided an update on the status of Ebola. Staff receive daily information on Ebola via CDC updates and conference calls. He stated he has provided many interviews and answered questions for the media and the general public. This has been a great learning experience for all personnel and he noted implementation of airport screening has been very helpful. Airport screening is done at five major airports where the majority of passengers from the West African countries arrive and this has been very beneficial. He reviewed the airport screening procedures, the monitoring system, and risk categories, and contact tracing procedures. Currently there is no outbreak or crisis in this country. The

Department held an Ebola Tabletop Exercise for area hospital and emergency response personnel. The exercise was facilitated by Randy Fisher and was very successful. Mr. Timmons will continue to provide updates to the Board of Health.

VII. FUTURE BUSINESS

VIII. ANNOUNCEMENTS

Next Meeting - December 9, 2014 - 5:00 PM

IX. ADJOURNMENT

The meeting was adjourned at 5:48 PM.

Elaine Severe  
Recording Secretary

Jacquelyn Miller  
Vice-President